

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS AND
TREE COMMITTEE MEETING
May 4th 2021
4:45 P.M. – 6:45P.M.
Virtual Teams Meeting
+1 425-616-3920
Conference ID: 195 105 506#

Roll Call

Adoption of Meeting Agenda for May 4th, 2021

Acceptance of Minutes for April 6th, 2021

Park Board/Tree Committee Member Reports

15 minutes

Parks Director

5 minutes

Council Liaison Report

5 minutes

Citizen Comments

5 minutes

Tree Committee Staff Reports

10 minutes

(Questions only) Board members are encouraged to read the reports in advance of the meeting and submit questions via email to Kimberly Shelton at kshelton@everettwa.gov before May 3rd.

DISCUSSION

Colby Tree Plan

20 minutes

Public Records Act/Open Public Meetings Act

20 minutes

<https://youtu.be/aWYFdympnJw>

INFORMATIONAL

Project Updates – Chris Lark

10 minutes

New Business

Adjourn

Next Meeting
June 1st 2021
Virtual Teams Meeting

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT BOARD OF PARK COMMISSIONERS AND TREE COMMITTEE

April 6th, 2021

4:45P.M.-6:45P.M.

Virtual Teams Meeting

+1 425-616-3920 United States, Seattle (Toll)

Conference ID: 195 105 506#

This meeting was called to order at 4:46P.M

Board Members Present: Pamela Gerla, Chair, Tom Norcott, Vice Chair, Michael Yates, Linda War Bonnet, Katrina Lindahl, Laura McMurray, Sergiy Rhyzonkov

Board Members Absent: None

Council Liaison: Scott Bader

Staff Present: Bob Leonard, Parks and Facilities Director, Kimberly Shelton, Assistant Parks Director, Cory Rettenmier, Golf and Park Program Manager, Paul Crane, Public Works Environmental Permit Coord, Chris Lark, Project Manager, Emily Young, Administrative Coordinator

Guests Present: Ben Zarlingo, Allison Quinn, Ken Reis

Review and Acceptance of Minutes: Motion/Second/Approved (m/s/a) unanimously to accept the minutes from March 2nd, 2021.

Acceptance of Meeting Agenda: Motion/Second/Approved (m/s/a) unanimously to accept the agenda for April 6th, 2021 with a change to the order of the agenda items to discuss the hydro races as a first order of business.

Member Reports:

Tom reported that he has been playing many rounds of golf and that the courses look great. He also reported that there are great COVID safe precautions taking place. He is pleased that food service is functioning again at the golf courses. He reported that Howarth park, North Marina Waterfront, Lowell Park, and the Mukilteo Waterfront all look very nice. He has also been a part of many positive conversations about the tennis courts at Howarth Park. Sergiy reported that the parks look nice. Laura shared that she is noticing a pattern in her neighborhood where individuals are planting small fruit trees and the houses have zero green scaping. Linda, Michael, Katrina, and Pamela did not have any reports to share.

Parks and Facilities Director Report: Bob Leonard

Bob shared that the City is applying for federal funding for the potential boardwalk addition to the Silver Lake Trail. He stated that if the City has the opportunity to obtain federal funding for this project that will significantly increase the likelihood of the completion of the boardwalk addition to the trail. If this project receives funding, Bob will ask the Board to sign a letter of support for the Silver Lake boardwalks. The Board is overwhelmingly in support of this project. Katrina stated that these boardwalks are a wonderful idea and they will make the area a destination. Bob shared that in the future there may be more opportunities for project funding. The Board inquired about funding the Tree Canopy Survey, but it was discussed that this survey will be done as part of the PROS plan.

Council Liaison Report: Scott Bader

No report.

Citizen Comments:

It was determined that Allison Quinn would share her comments during the Hydro Race agenda item.

Tree Committee Staff Report: Paul Crane

Katrina commented that it appears that Public Works is not planting any trees this year. She further explained that she didn't see any spring planting being done in the past few months. She asked if the Street Tree Program has been suspended. Paul will look into the current operation of this program and receive an answer for Katrina.

Hydro Races:

Allison Quinn, Silver Lake area resident, shared her comments regarding the Silver Lake Hydro Races. She shared with the Board that recreational use in the area has increased heavily over the last few years. She stated that during the previous occurrence of the Hydro Races, there was only a small slice of beach access available to the public on the day of the race. She shared her interest in keeping this beach area open for public use. She further explained that the disk golf area was blocked off to public use during the races. She referenced the current Healthy Streets Initiative and the issue that closing off the walking path to the public causes. She pointed out that the Hydro's are very loud and can be heard from far away. She believes that this type of noise disruption is too much to ask of area residents for two days.

Ben Zarlingo, Silver Lake area resident, explained to the Board that the entrances to the park were blocked off during the previous occurrence of the Hydro Races. He referenced documents he created and shared with the Board which show photographs of the closure sites. Ben asked the City to consider the tradeoff of what the public is getting versus what they are losing. Ben stated that he supports a one-day hydro race event but that his main concern is equitability. The use of this large resource to bring in a variety of people in from outside the community for one day is a balanced trade off in Ben's opinion. But allowing a private entity to have the park for a whole summer weekend is a lot to ask of the public. Additionally, during the last occurrence of the Hydro Races, Ben measured the sound at 101.1 Decibels.

Darren Goehring, race organizer, explained that there was an area of beach access available for public use during the 2019 races. He further explained that the public could enter the pit area if they signed a liability waiver in 2019. Darren commented that the race insurance required the area be roped off for safety. He discussed the large amount of local business that these races bring to the stores, restaurants, gas stations, and hotels. Darren and his race staff monitor the sound volume and they run their loudest classes of boats from 1:30P.M.-3:30P.M. Their boats are only one decibel higher than an airplane. After some discussion it was determined that the 2021 special use agreement for these races has been received by the City.

Darren explained, that due to COVID 19 the racing pits would be closed to outside spectators this year, but the beach area that is typically open will remain open for spectators. The City is diligently following the Governor's guidance as it pertains to COVID 19. The City asks that people try to use good distancing, and handwashing, when visiting the parks but the parks are generally open.

Board members commented the one of the reasons they voted to move forward on this shared use agreement last year is because it gave families the chance to watch the races. The Board shared their concern that allowing spectators to view this event will no longer be an option. Darren stated that the area at the end of the beach closest to the restaurant will be open for spectators to watch from behind a fence. Darren further explained that he has already set up the American Powerboat Association National Championships in this location for 2021. He explained that if the two days of boat races are not afforded by the Board, they will not be able to represent the northwest in the National Championships. Kimberly requested that the Board disregard this piece of information in making their determination of whether this special use agreement should move forward. The City was unaware of this National Championship. Darren discussed that the Nationals are held each year, but the host location rotates every four years. It would be approximately 10 years before the National Championship would possibly be held at Silver Lake again. Linda shared that she is not comfortable deciding on this special use agreement. Concerns from the races in 2019 were reviewed including better fencing and the hours that the loudest noise will take place. Michael would like to see better signage and more clear designations of specific areas. Darren agreed to produce and distribute more information ahead of time install more fencing of areas.

The proposed two-day event originally scheduled for 2020 was set to be a trial of the two-day process. 2021 could be afforded the trial year due to the COVID19 related cancellation of the races in 2020.

Darren commented that should the two-day race model be effective for the races and the City they may request to continue with the two-day event each year. This remains TBD.

Katrina inquired about the walking trail through the park and asked if the race coordinators can make this walking path accessible to the public during the races. Darren agreed to walk through this area to see where he can make the path through the park accessible. Ben stated that it would take a few hundred feet of additional fencing to keep this trail open while keeping people away from the pits. Cory will work with Darren to create the trail. Laura is interested in seeing if the neighborhood can even tolerate a two-day event but believes the Board should honor the trial period that was approved last year prior to COVID 19. Linda reiterated her concerns that the Board doesn't have all the details in writing and that much can go wrong. Kimberly reminded the Board that the special use agreement is the same as it has been in years past and the recommendation is simply between a one-day or a two-day event, or if this is not the year to host a hydro race event, the Board can recommend no event as well. Should COVID19 regulations increase, the Parks department will cancel the event accordingly. Katrina recommends that the neighborhoods keep good notes on the events that take place this year. After much discussion a motion was made to recommend a two-day hydro race event on Silver Lake. This will be a one-year trial period of the two-day event. Future two-day events will need to be reevaluated and voted upon. Motion/Second/Approved (m/s/a) unanimously to recommend a two-day hydro race event on Silver Lake for summer 2021.

Garbage Service Plan:

Kimberly and Cory shared a PowerPoint presentation with the Board depicting the City's new plan for garbage service in Parks. Kimberly explained that there is a strong Pack-it-In, Pack-it-Out campaign in progress but there will need to be further changes to the way garbage is handled. Through the proposed plan there is opportunity for cost savings. Additionally, this plan will greatly reduce the handling of trash by park staff therefore reducing injury. Overall, this garbage service plan calls for much fewer garbage receptacles in parks. Although events could have supplemental garbage receptacles for a short duration. Kimberly explained that the large stone trash receptacles which are currently being used would be stored for a year to see how things are working and then would be considered for surplus. Kimberly believes that this possible monetary loss is worth the significant reduction in worker injuries caused by lifting heavy trash. The new garbage service plan will be implemented this year, 2021.

Kimberly went on to explain a few of the specific garbage service plans by location. Several park board members asked about some specific parks. Kimberly stated that at this time, Bayside Park will remain as a Pack-it-In, Pack-it-Out location. Howarth Park will have a dumpster at beach and a Big Belly receptacle at upper and middle Howarth. Receptacles will stay on site year-round, but services will occur less often in the off-season. It was noted that this low pickup rate may encourage pests and/or create an odor. The Board inquired about the possibility of using these labor resources previously assigned to trash for recycling efforts. Kimberly explained that recycling is a difficult task to implement and the purpose of the new garbage service plan is to remove staff interaction in touching trash. It was determined that some language and/or instruction pertaining to recycling could be added to the new Pack-it-In, Pack-it-Out signage. Katrina inquired about creating signage in multiple languages. Cory will investigate this possibility and expressed his gratitude for this suggestion.

Cory shared an implementation timeline with the Board and explained that operations will begin to take place before the signage is able to be created and posted. Bob shared that he is impressed by the citizenship of the residents of Everett. He is pleased with the level of involvement the citizens have with their parks system. The new garbage service plan affords the citizens the opportunity to contribute to the quality of their parks. Furthermore, when staff are handling less garbage, they can accomplish more pressing tasks that need attention throughout Everett Parks.

Park Impact Development Fees:

Bob shared that the implementation of Park Impact Development Fees is in progress. The proposal will have to go to the Planning Commission, Park Board, and City Council for recommendation/approval. The Park Impact Fee proposal will be moving forward before the PROS plan is finished and will therefore be implemented utilizing the City's current project list. Further discussions will be necessary. Bob looks forward to the Board comments on this topic.

Public Records Act/Open Public Meetings Act:

In the interest of allowing thorough discussion on pressing agenda items, the review of the Public Records Act/Open Public Meetings Act has been tabled until a later meeting date.

2021 Rules of Procedure Signatures:

Board members reviewed the current Rules of Procedure and discussed proposed changes to this document. It was brought up that operating these meetings under the direction of Roberts Rules of Order is sometimes ridged. Board members discussed their disinterest for Roberts Rules of Order, but it was determined that these guiding principles work very well when people don't agree. It was decided that section 4.1 will be amended to read "It is the desire of the Board to generally follow Robert's Rules of Order. The Board Chair and Vice Chair will also be updated to reflect Pamela Gerla and Tom Norcott. Motion/Second/Approved (m/s/a) to accept the Rules of Procedure with the noted changes above. Board members will sign the document and scan it to the Administrative Coordinator who will combine all signatures into one document.

Arbor Day:

Kimberly shared that the City plans to distribute art kits and a "planting with the Arborist" Arbor Day video. This video will feature City Arborist Brad Cooper and will be promoted online. Laura shared that her friend has created a drawing of the trees in Evergreen Cemetery. Katrina would like to add this drawing to the Tree Committee's online resources.

Doyle Park:

Doyle Park is currently owned by the Everett School District which has prevented the City from being able to spend capital dollars in this location. In trying to achieve the ability to utilize capital dollars in this location, a long-term lease was proposed. Recently, the School Board reviewed their properties and decided against the long-term lease at this location. There is no indication that the School District is trying to end this lease all together. This change in lease did prompt the City to investigate acquiring this property in the future. In the meantime, an amendment will go forward to hopefully change the use agreement and allow the use of capital dollars in this location. The proposed amendment will read as follows; "If the agreement is terminated, the School District agrees to pay the City back for the capital dollars spent on the property on a prorated basis".

Bob shared that the Port Gardner neighborhood is excited about the new playground that will be implemented at Doyle Park. The neighborhood will be given an opportunity to see the drawings and provide input on the playground. Currently, the City's plan is to remove the 7 trees depicted in the packet photos, fix the sidewalk, then replant 14 Norwegian Maple trees. The exact location of the 14 new trees has not yet been determined. It has been determined by City Arborist Brad Cooper that the narrow strip of ground by the sidewalk is not a viable replanting area.

Ken Ries, Port Gardner neighborhood resident, shared that he would like to see the sidewalk rerouted around the trees rather than see the trees removed. Bob will inquire again about the possibility of moving the sidewalks and return with a specific answer to Ken's inquiry at the April or May neighborhood meeting.

Project Updates – Chris Lark

Chris Lark, Capital Projects Coordinator, shared with the board current City projects and respective progress. He reviewed the list contained in the packet and highlighted the below listed projects.

- The YMCA contract for use of Camp Patterson is moving forward.
- Phil Johnson's parking lot is nearing completion.
- The funding and bid award for Emma Yule Park has been approved. The anticipated starting timeframe for construction is the end of April/May.
- Howarth Park playground designs and costs have come in and are under review.
- Howard Park sport court discussions are in progress regarding the use of asphalt versus concrete. Bob believes that the concrete surface makes sense, but costs will need to be evaluated.
- Rotary Park received a Corps of Engineers permit.

- The quote for the proposed Lowell Off-Leash Dog Park exceeded the allotted budget.
- Public Works is looking to design Silver Lake Road as a one-way road with a dedicated walkway. The most recent development in the Silver Lake Trail project is that Parks will no longer attempt to route the loop trail through the Ibberson neighborhood area.

Katrina requested that Chris consider the Garfield Park pathways. Chris will discuss this project with his planning team.

Meeting Adjourned: 7:00pm

Next Meeting: May 4th, 2021

Respectfully Submitted
Emily Young
Administrative Coordinator
City of Everett Parks and Facilities

DISTRIBUTED
4/5/21

Removal

[illegible]

Other Notes: This report only covers public right of way and city property. The City does not track tree work on private property. Parks and Public Works will use the same document, but track separately. At the end of 2021, we can combine Parks and Public Works data and present Park Board with collective totals. Goal of this report is to track significant tree removal and new plantings with the goal of growing the total tree count over time. Removals and plantings get reported in the calendar month they are either removed or planted. Trees will not be tracked by neighborhood or district at this time, but a location is provided if we need to move to this format in the future. Removed the rolling 12 month totals, as we felt enough data was captured in the monthly and YTD numbers.

Public Works Distribution List:

Ryan Sass (Email)
Pat Mitchell (Email)
Grant Moen (Email)
Mark Libbing (Email)
Paul Crane (Email)
Emily Young (Email)
Bob Leonard (Email)

**Parks Tree
Report - April
2021**

Removal	Location	Type of Tree Removed	Issue	Deciduous	Evergreen	# of Trees Reported	# of Trees Evaluated	# of Trees Removed	Greater than 6" DBH
Landscape	Everett Ave Gateway	Cherry	Vandalism	1		1	1	1	0

				# Month	1	0	1	1	1
				# YTD	16	4	19	16	20
									18

Planting (All Plantings including Street Trees)

Category	Location	Type of Tree Planted	Deciduous	Evergreen	# Requested	# Planted
Container	CBD 2500 Block	Tokyo Tower Fringe tree	5		5	5
Container	CBD 26th & Colby	Zideco Twist Tupalo	4		4	4
Forest	Forest Park	Sitka spruce, Pine, Dogwood	1	18	19	19

				# Month	10	18	28	28	
				# YTD	15	32	32	47	

Maintenance

Category	Location	# This Month	# YTD
Structural Pruning Right of Way Trimming for Line of Sight View Corridor Trimming	Grand, Doyle, CBD Hew View Corridor	46	56
Service Requests	4301 Ridgemont	1	1
Limb Debris Removal	Howarth, Silver Lake	2	13
Stump Removal		0	0
Door Hangers		0	0

Other Notes:

This report only covers public right of way and city property. The City does not track tree work on private property. Parks and Public Works will use the same document, but track separately.

At the end of 2021, we can combine Parks and Public Works data and present Park Board with collective totals.

Goal of this report is to track significant tree removal and new plantings with the goal of growing the total tree count over time.

Removals and plantings get reported in the calendar month they are either removed or planted.

Trees will not be tracked by neighborhood or district at this time, but a location is provided if we need to move to this format in the future.

Removed the rolling 12 month totals, as we felt enough data was captured in the monthly and YTD numbers.

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: Draft Colby Tree Plan

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**Adoption
Recommendation
Discussion
Information
Other**

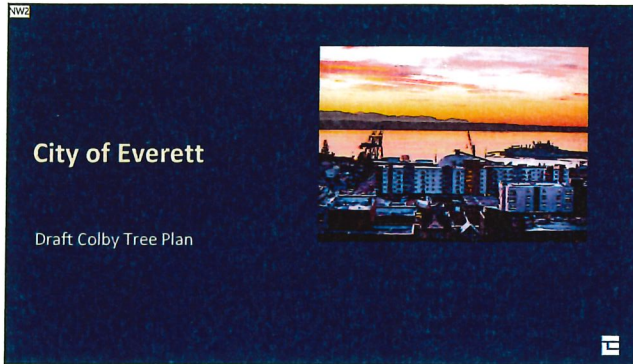
**Staff Kimberly Shelton
Phone 425-257-8305
Date May 4th 2021**

DESCRIPTION SUMMARY:

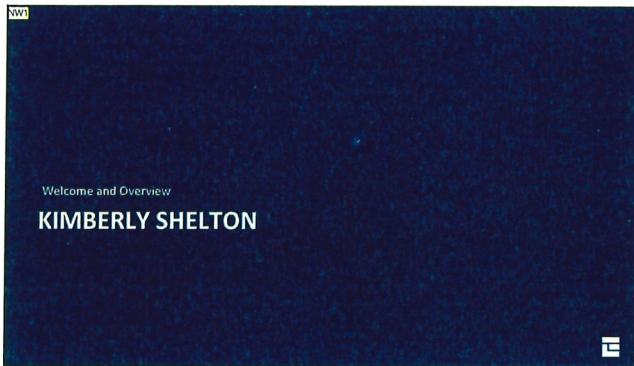
Park Administration will discuss the draft Colby Tree Plan with the Commission members. Documents depicting the recommended approach will be discussed.

RECOMMENDATION

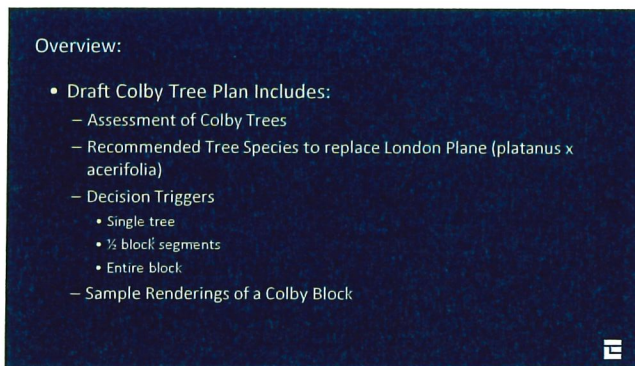
None.



1



2



3

Overview:

- Draft Colby Tree Plan Does Not Yet:
 - Tie into the work of the PROS Plan
 - Tree Ordinance
 - General City Tree Plan
 - Define how the community engagement aspect of Colby Tree replacement will take place



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Assessment of Colby Trees

- Colby Trees have been assessed by:
 - Davey Resource Group, 2019
 - American Forest Management, 2019
- In February 2021, 8 trees were removed based on the assessments above



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Assessment of Colby Trees

- As of 2021, there are 68 trees remaining on the Colby Strip
- Colby Strip is a median of trees that stretches 9 city blocks from 10th street to 19th street
- The remaining trees are all London Plane (platanus x acerifolia) and they are believed to be 75-85 years old



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Assessment of Colby Trees

- 13 Trees are on a "watch list"
- In March 2021, Parks Arborist assessed 68 trees and determined that 10 trees would continue to decline and should be considered first when making removal decisions: (2, 7, 9, 16, 24, 35, 36, 57, 64, and 68)
- 3 trees remain on a watch list from 2019 assessments based on their "Moderate" risk level: (6, 12, and 45)
- Recommended remediation work continues on all trees



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Recommended Tree Species

- Parks is recommending the following tree species when replacement is considered:
 - Emerald Sunshine Elm (Ulmus Propinqua)
 - Copper Beech (Fagus Sylvatica Atropupurea)
 - Scarlet Oak (Quercus Coccinea)
- No more than 7 trees per City block (400')
- New trees would be substantial saplings



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Recommended Tree Species

Emerald Sunshine Elm (Ulmus Propinqua)



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Recommended Tree Species

Copper Beech (*Fagus Sylvatica Atropurpurea*)



10

Recommended Tree Species

Scarlet Oak (*Quercus Coccinea*)



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Sample Renderings of a Colby Block – newly planted



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Decision Triggers:

Single Tree Removal Decisions: Based on tree condition

- Trees will be evaluated annually by Parks Arborist. Those trees that show significant decline or that sustain critical damage will be removed.
- Trees will be evaluated every 5 years by an independent/contracted arborist. Those trees that are identified to be high risk, or to be in poor or critical condition will be removed.



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Decision Triggers:

Single Tree Removal Decisions: Based on resident request

- Resident would present at Park Board
- Staff would report about assessment findings on that particular tree
- Park Board would either:
 - Choose not to proceed with community contact or removal
 - Recommend community contact:
 - Marking the tree in question for 30 days with signage, requesting feedback
 - Share written concerns at the next Park Board meeting
 - Park Board makes decision about tree removal



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Decision Triggers:

½ Block Removal Decisions:

- The following ½ block segments could be considered over the next couple of years for tree removal, soil remediation and replacement:
 - 1700 Block (150' at the south end, ½ block remediation would only require the removal of tree 7)
 - 1800 Block (160' at the north end, ½ block remediation would require the removal of trees 5 and 6)
 - 1200 Block (126' at the south end, ½ block remediation would require the removal of trees 48, 49 and 52)



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Sample Renderings of a Colby Block – 5 years



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Decision Triggers:

½ Block Removal Decisions:

- Based on future conditions, any ½ block remediation and replacement could be considered with the following circumstances:
 - once a block has 120' or more of Colby strip with no trees standing, or
 - when 3 or fewer trees are remaining on a ½ block (200') and at least one of the trees has a *risk* rating above low, or
 - one tree has a *tree condition* rating below fair, or
 - if the parks arborist determines that at least one of the trees is in steady decline, and
 - Parks has necessary funding to do the remediation, then
 - community outreach will begin around removal of trees, remediation of soils and replanting of new trees



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Decision Triggers:

Full Block Removal Decisions:

- Based on future conditions, any full block remediation and replacement could be considered with the following circumstances:
 - once a block has 200' or more of Colby strip with no trees standing, or
 - when 5 or fewer trees are remaining on a block (400') and at least two of the trees has a *risk* rating above low, or
 - two of the trees has a *tree condition* rating below fair, or
 - if the parks arborist determines that at least two of the trees is in steady decline, and
 - Parks has necessary funding for remediation, then
 - community outreach will begin around removal of trees, remediation of soils and replanting of new trees



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Full Block Replacement Prioritization (2021)

Block	Trucks Remaining	# of Trucks Operating that are Scheduled for Replacing	Truck ID's	% of Single Trucks Remaining per Block	Priority for Block Replaced
1800	3	2	2, 6	66%	2nd
2500	6	3	7, 9, 12	50%	1st
3400	3	1	16	33%	3rd
2500	7	1	24	14%	5th
1800	3	2	25, 26	66%	4th
2500	7	1	43	14%	6th
3200	3	1	37	33%	3rd
1100	3	1	64	33%	7th
1000	3	1	68	33%	8th
68	13				



19

Questions?



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PARKS ADMINISTRATION, PROJECT, PROGRAMS AND MAINTENANCE UPDATES – LOOKING AHEAD May 2021

Current Projects:

- **Phil Johnson Ballfield (PJB) Project** (CIP3 Funding/Grants/Donation)
 - Consistent with past discussions the PJB project is moving forward
 - Bids were received
 - City Council funded and awarded the bid to Premier Field Development on 5/8/19
 - Construction started in July 2019
 - Fields 1 completed September 2019
 - E-Layer completed on all fields
 - All fields are completed. Includes: LED sports field lighting; new synthetic turf; field striping for baseball, softball; miracle fields; and youth soccer
 - Bullpens are complete
 - Synthetic turf between fields is complete
 - Complex to be turned over for use March 15
 - New parking lot and access road work to continue
 - Original Project work is complete
 - Contractor to provide change order to complete landscape requirements
 - Fields available for recreational staff use
 - The project has been completed with the completion of the landscape and irrigation work.
- **Legion Sport Court Renovation**
 - Received grant agreement with Recreation Conservation Office (RCO)
 - Design and details being reviewed
 - Quote for work being solicited through King County Directors Association (KCDA)
 - Quote for work being solicited through Job Order Contract (JOC)
 - Council Funding Ordinance 3734-20 Approved, Effective Date 4/01/2020
 - JOC Contract with FORMA Construction signed 07-02-2020
 - Work started – August 17
 - Work is 75% complete – September 30
 - Work delayed due to weather; anticipated restart of construction is May 2021.
- **Forest Park Sport Courts Renovation**
 - Received grant agreement with Recreation Conservation Office (RCO)
 - Design and details being reviewed
 - Quote for work being solicited through King County Directors Association (KCDA)
 - Quote for work being solicited through Job Order Contract (JOC)
 - Council Funding Ordinance 3733-20 Approved, Effective Date 4/01/2020
 - JOC Contract with FORMA Construction signed 06-26-2020
 - Work scheduled to start in early September
 - Work started on September 8th
 - Work is 40% complete - September 30
 - Work is 50% complete – October 30
 - Work delayed due to weather, anticipated restart of construction is May 2021

- **Garfield Pathways and Basketball Court** (CIP-3 Funding)
 - Plans and specifications complete
 - Awaiting purchasing approval to go out to bid
 - Scope: Overlay asphalt paths; create two connecting paths to two shelter, sealcoat and stripe basketball courts
 - Bids Opened 08-20-2020
 - Funding Ordinance adopted by Council on September 23, 2020
 - Work to start in October
 - Work delayed due to weather; anticipated start of construction is June 7, 2021.
- **Emma Yule Park** (CIP-3 Funding)
 - Staff is working on construction documents
 - Hearing Examiner Scheduled for December 19th
 - Initial layout of playground complete
 - Anticipate soliciting bids by the end of the year
 - Project was out for bid in May 2020 first the bid was delayed and then the bid was pulled
 - Applied for a grant from Recreation Conservation Office (RCO) in July – should know preliminary ranking in November
 - Anticipate project will be bid again in December 2020
 - 90% design completed. Draft Permit applications completed for City review and signature.
 - Construction anticipated to begin in early 2021
 - Call for Bids – Council Agenda December 2.
 - Project has been advertised for bid and posted at the Builder's Exchange plan center. Bids are scheduled to be opened on Tuesday, February 2nd.
 - Bids were opened on February 2nd with 10 bids received. RRJ Contractors was lowest responsive and responsible bid.
 - Funding Ordinance and Bid Award was approved by City Council on March 10th.
 - The construction contracts have been signed and the permit has been issued.
- **Howarth Park Playground**
 - Working on request for designs and costs – King County Directors Association (KCDA)
 - Upper area Conceptual Site Plan presented at the November 17 neighborhood meeting.
 - Design and costs are anticipated in March 2021.
 - Recommended playground designs will be presented to the neighborhood in May.
- **Howarth Sport Court Renovations**
 - Received grant agreement with Recreation Conservation Office (RCO)
 - Design and details being reviewed
 - Quote for work being solicited through King County Directors Association (KCDA)
 - On hold pending design considerations
 - Parks will initiate public outreach to seek comments on this project and other projects, tentatively scheduled for October 20th
 - Howarth Park upper area is in design development based on comments generated at the October 20 neighborhood meeting.
 - Upper area Conceptual Site Plan presented at the November 17 neighborhood meeting.
 - Quote for work being solicited through King County Directors Association (KCDA)
 - Anticipated start of construction is spring 2021.

- The construction of the sport court has changed to a concrete slab overlay and a quote for the work is being solicited through JOC Contractor. The renovation of the upper parking lot will be included in the scope of work and quote.
- **Doyle Park Playground**
 - Working on request for designs and costs – King County Directors Association (KCDA)
 - Anticipate neighborhood outreach for sidewalk renovation and playground replacement plans in March.
 - A neighborhood meeting was held on March 11th.
 - A neighborhood meeting is planned for April to show designs for the playground and a sidewalk and tree renovation plan.
 - A neighborhood meeting is planned for May to further develop the designs for the playground and sidewalk and tree renovation plan.
- **Rotary Park Boat Launch Renovations**
 - Received grant agreement with RCO (Recreation Conservation Office)
 - PSA with engineering firm for design, permitting, etc. being routed for signature
 - 60% design completed. Draft Permit applications completed for City review and signature.
 - The LED parking lot lighting is complete.
 - Waiting for Federal Corps of Engineers permit.
 - The City has received the Corps of Engineers permit.
- **Lowell Riverfront Off Leash Area** (Snohomish County funding)
 - An initial scope has been developed
 - Working on the permits necessary for the project
 - Interlocal agreement with Snohomish County for funding has been signed.
 - Working on Professional Services Agreement (PSA) for Biologic Assessment
 - Biologic Assessment complete
 - Shoreline Substantial Development Permit Approval 06-22-2020
 - Project timeline to be determined
 - JOC walk thru to determine scope of work on December 4, 2020
 - Permit documents to be submitted early 2021.
 - Anticipated start of construction is spring 2021.
 - The quote from the Job Order Contractor exceeded the project budget. The project delivery method will shift to a Small Works Roster competitive bid.
- **Madison-Morgan Improvements** (CIP-3 Funding)
 - House repairs to prepare for rental opportunity/eyes on the park
 - Staff are working remodel
 - Staff attended neighborhood meeting in March
 - Revising site drawings based on neighborhood input
 - Met with neighborhood in April
 - Funding for purchase (Conservation Futures) requires property be used as natural open space and native vegetation. Neighborhood supports this.
 - Neighbor has agreed to sell property to the City
 - Conservation Futures grant will fund the acquisition of the property
 - Property agreement has been signed
 - Waiting for sale of property to close

- Started asbestos survey contract and small works bid to demolish the residence on the newly acquired Conservation Grant property
 - Park improvement timeline to be determined.
 - A scope of work and quote for the work is being solicited through JOC Contractor.
 - A presentation to the neighborhood is planned for in May.
- **Eclipse Mill Park**
 - Staff is working with Public Works and Shelter refining the original design.
 - Shelter Development, LLC will be constructing the upland park amenities as part of the development agreement
 - Working on Request for Qualification for an engineer to provide design, construction documents, bidding and permit procurement, and construction administration for riverbank stabilization and in-water amenities.
 - The Request for Qualifications for engineering services has been posted and submittals are due on May 25th.
- **Silver Lake Trail**
 - Have applied for the following grant: Silver Lake Trail (TA Sullivan) - Washington State Recreation & Conservation Office, Washington Wildlife & Recreation Program (WWRP) – Trails, for trail development through the park
 - Should know preliminary ranking of grant in November.
 - Parks initiated a project kick off meeting with Public Works.
 - Project schedule to be determined
 - Preliminary design presented at neighborhood meeting on November 17, 2020.
 - A property survey was completed in December to support the design development of the trail.
 - City staff continue to look into the comments and concerns expressed by our citizens. The City continues to perform their due diligence regarding these concerns. We hope to hold another public meeting in the near future as soon as we have additional information to share. (City Website Posting)
 - A neighborhood meeting is scheduled for March 30.
 - A neighborhood meeting was held on March 30. A revised trail alignment was presented along with design options for Silver Lake Road.
- **TA Sullivan Park Playground**
 - A kick-off meeting with the neighborhood is planned for in May.

Future Projects:

- **Edgewater Park Renovation**
 - Public Works will hold an online open house from July 17 through August 30th pertaining to the bridge renovation along Mukilteo Blvd. at Edgewater Creek. There will be a live webinar scheduled for the evening of the August 25. The open house site and webinar will feature a page about upcoming public outreach pertaining to the redesign of Edgewater Park.
 - A property survey has been initiated to support the park renovation design.
 - Design efforts have begun for the new sport court location. Neighborhood outreach to follow.